

## Attendance and Payment Policy

### Registration

Complete all questions on the registration form. If you are registering for more than one camper or session, please photocopy the form to create an individual registration for each camper or session. Paid registrations are accepted in the order in which they are received. Full payment is required for us to reserve your spot. If a program is full (maximum of 20 campers per session), a waiting list will be created. A confirmation brochure, with detailed information about preparing your camper for their experience will be mailed, emailed, or given to you after your camper's paid registration is received.

### Payments/Deposits

Camp Fees: \$100.00 per week per child. Sack lunches are **required daily** from home as Allen County Parks does not have a kitchen facility that would meet state regulations for food preparation. Golden Parks Pass holder's camp fees are \$90.00 per camper per week.

Checks payable to: Allen County Parks and Recreation. **Returned checks are subject to a \$25.00 return check fee.** Checks are deposited immediately. Refunds are subject to a waiting period of 8-12 weeks. Instead of a refund, we can credit your registration to a different camp session if the situation allows.

Pre-registration is required. No walk-in registration the day of camp will be taken.

Mail, or drop off your completed registration form, (including medical forms and payment) to:

**Allen County Parks and Recreation  
Attn: Environmental Educator  
7324 Yohne Rd.  
Fort Wayne, IN. 46809**

### Financial Aid

To ensure that every child has access to a quality outdoor educational experience; financial aid is available (based on child needs and availability of funds). Request and application form if desired. If you have questions, call the Environmental Educator at (260) 449-3246. We are now requiring that scholarship recipients pay 50% of the camp fees as we had several families not show up for weeks that they received 100% free camp. Scholarships are awarded one per child for only one week per child.