

## Some Guidelines

### Alcohol Policy

- \$30/hr. per security officer
- Minimum of 2 officers when alcohol is being served
- Licensed bartender when any alcohol is served

### We provide...

- Tables and chairs
- Pull down screens at Fox Island

### Campfire Permits

- \$15 with first bundle of wood
- \$5 extra for each additional bundle of wood
- \$25 per 2hrs. if staff tends fire

### Nature Programs

- Contact a naturalist for a program of your choice

### We do not provide...

- Audio-visual equipment
- Catering services/food
- Decorations



Fox Island County Park Nature Center's entry hall. The doors on either side of the fireplace lead into the large classroom. Down the hall to the right of the fireplace is the small classroom entry door. Both classrooms open onto the full deck at the back of the building.

## Further Guidelines

### Clean-up Responsibilities

- Leave the facility like you found it
  - Sweep floors with provided sweeper
  - Clean off tables, chairs & countertops with provided cleaner
  - Take trash out to dumpster

### Holding a Rental Date—2 Ways

- \$50 non-refundable deposit with a completed rental contract
- Or, rental fee paid in full with a completed rental contract
- Rental fees must be paid in full within 60 days of the rental date

## ALLEN COUNTY PARKS & RECREATION

*Fox Island County Park*  
7324 Yohne Road  
Fort Wayne, IN 46809  
Phone: (260) 449-3180  
Fax: (260) 449-3181

*Metea County Park*  
8401 Union Chapel Rd.  
Fort Wayne, IN 46845  
Phone: (260) 449-3777  
Fax: (260) 627-5314

Website: [www.allencountyparks.org](http://www.allencountyparks.org)



## A Rental Guide for Allen County Parks

### ALLEN COUNTY PARKS & RECREATION

**Fox Island County Park Phone: (260) 449-3180**  
**Metea County Park Phone: (260) 449-3777**



Metea County Park Nature Center

# Rental Fee List

## Outdoor Shelters

### Metea County Park Pond Shelter

- \$50/day\* + admission\*\*
- 40 people maximum standing

### Metea County Park Sports/Sled/Lake Field

- \$50/day\*
  - Without indoor rental + admission\*\*

### Fox Island County Park Shelters

- #1 (closest to pond parking lot)
  - \$75/day\* + admission\*\*
  - 50 people standing
- #2 (farther away from pond parking lot)
  - \$75/day\* + admission\*\*
  - 50 people standing
- Geogarden
  - \$75/day\* + admission\*\*
  - 30 people standing

### Payton County Park Shelter

- Open sunrise to sunset
- \$75/day
- 50 people standing

### Cooks Landing County Park Shelter

- Open sunrise to sunset
- \$75/day
- 50 people standing

\*day = park hours

1st Sunday in November - 2nd Saturday in March 9am-6pm

2nd Sunday in March - Memorial Day 9am-7pm

Memorial Day - Labor Day 9am-9pm

Labor Day - 1st Saturday in November 9am-7pm

\*\*admission = \$2/person (under 7 free)

## Metea County Park Nature Center

### Large Classroom

- Capacity = 112 people
- \$180 for 9am-5pm
- \$200 for 6pm-Midnight

### Small Classroom

- Capacity = 48 people
- \$150 for 9am-5pm
- \$170 for 6pm-Midnight

### Both Classrooms

- Capacity = 160 people
- \$330 for 9am-5pm
- \$370 for 6pm-Midnight

### Full Facility<sup>1</sup>

- Saturday Rentals require a full facility
- Capacity = 200 people
- \$700 for 9am-Midnight

### Conference Room

- Capacity = 15 people
- \$40 for 9am-6pm
- \$25 for 9am-1pm or 1pm-5pm

<sup>1</sup> full facility = entire first floor

**Additional hours**—\$25/hour



A view of the classrooms at Metea County Park Nature Center. Picture taken from one end of the room looking to the other end.

## Fox Island County Park Nature Center

### Large Classroom

- Capacity = 50 people
- \$90 for 9am-5pm
- \$125 for 6pm-

Midnight (Sun-Fri)

### Small Classroom

- Capacity = 35 people
- \$70 9am-5pm
- \$100 6pm-Midnight

(Sun-Fri)

### Both Classrooms<sup>2</sup>

- Capacity = 90 people
- \$160 9am-5pm
- \$200 6pm-Midnight (Sun-Fri)
- \$300 6pm-Midnight (Sat)<sup>2</sup>

### Full Facility

- Capacity = 100 people
- \$500 for 9am-Midnight

### Kent Room (Conference Room)

- Capacity = 15 people
- \$40 for 9am-6pm
- \$25 for 9am-1pm or 1pm-5pm

### Bird Observation Building (B.O.B.)

- Capacity = 40 people
- \$50 for 9am-6pm - no evenings

<sup>2</sup> Both classrooms required for Saturday night rentals



Exterior front view of the Nature Center. The entry hall has topographical maps, arrowhead display, tree house for the kids, live animal displays and a fireplace with seating. There is a full deck on the back of the building.